

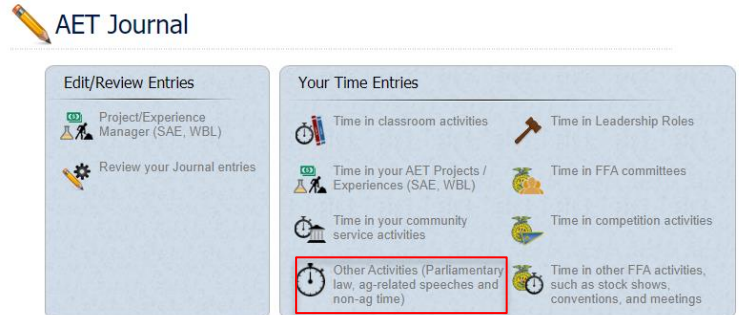
Student Name: \_\_\_\_\_

## Step 1: Log In to The AET

Go to <http://www.theaet.com>, and log in by choosing:



**Step 2: CHOOSE JOURNAL:** Select Time in your community service activities- *Check off these important steps as you complete the journal entry (a,b,c...)!*



## Community Service Activity Journal:

- a. Describe the service – complete each of the areas below to the best of your ability.

**Add/Edit Journal Entry**

Date: <input type="text" value="B/15/2021"/>		Category: <input type="text" value="Community Service Activity"/>	
Group that you served:	<input type="text"/>		
Skill Areas:	<input type="button" value="Add/Explore Skill Areas"/>		
Activity / Description: <a href="#">Check Spelling</a>	<input type="text"/>		
Time:	Hours <input type="text"/>	+ Minutes <input type="text"/>	
Pictures: <i>(optional)</i>	<input type="text"/> <input type="button" value="Select"/>		
<input type="button" value="Save"/>		<input type="button" value="Save / Enter Another"/>	

**Group:** Title what organization/group you served. Either use the drop down or manually type in the group. *ie: Salvation Army*

**Description:** Describe to your best ability the service. What did you do? Who benefited? What service was performed? **Be detailed!!**

**Time:** Record how many hours and/or minutes you engaged in the service.



# ACRS21: Community Service

b. Choose a Skill – Select a Career Ready Practice that best fits your learning experience.

### Add/Edit Journal Entry

Date: <input type="text" value="3/15/2021"/>		Category: <input type="text" value="Community Service Activity"/>	
Group that you served:	<input type="text"/>		
Skill Areas:	<input type="button" value="+ Add/Explore Skill Areas"/>		
Activity / Description: <a href="#">Check Spelling</a>	<input type="text"/>		
Time:	Hours <input type="text"/>	+ Minutes <input type="text"/>	
Pictures: <i>(optional)</i>	<input type="text"/> <input type="button" value="Select"/>		
<input type="button" value="Save"/>		<input type="button" value="Save / Enter Another"/>	

<b>ABS</b> Agribusiness Systems	<b>AS</b> Animal Systems	<b>BS</b> Biotechnology Systems	<b>CRP</b> Career Ready Practices
<b>FPP</b> Food Products and Processing	<b>NRS</b> Natural Resource Systems	<b>PS</b> Plant System	

### CRP.01 - Act as a responsible and contributing citizen and empl

<input type="button" value="+ Add"/> <b>CRP.01.01</b> - Model personal responsibility in the workplace and community.	<input type="button" value="+ Add"/> <b>CRP.01.02</b> - Evaluate and co near-term and long-term impacts of pe professional decisions on employers a community before taking action.
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**Skill Area:** Check out CRP.01 & 06 for useful skills for this area.

### Step 3: Save & Submit

This is what a complete journal entry looks like. Remember to hit "Save" or "Save/Enter Another" at the bottom!

### Add/Edit Journal Entry

Date: <input type="text" value="3/15/2021"/>		Category: <input type="text" value="Community Service Activity"/>	
Group that you served:	<input type="text" value="Salvation Army"/>		
Skill Areas:	<input type="button" value="+ Add/Explore Skill Areas"/>		
Activity / Description: <a href="#">Check Spelling</a>	<input type="text" value="CRP.01.03 Identify and act upon opportunities for professional and civic service at work and in the community."/>		
Time:	Hours <input type="text" value="8"/>	+ Minutes <input type="text"/>	
Pictures: <i>(optional)</i>	<input type="text"/> <input type="button" value="Select"/>		
<input type="button" value="Save"/>		<input type="button" value="Save / Enter Another"/>	
<input type="button" value="Cancel"/>			

